



Information Technology Technician

Description:

A growing food processing company is currently seeking a knowledgeable IT technician to manage multiple-location network service. Including multiple servers, networking components, exchange email server, and SCADA systems.

Requires the following:

2 or 4 year degree from accredited institution with a concentration in the Information Technology Field.

An understanding of common software systems.

- SQL database
- Inventory Systems
- Microsoft Windows XP/7/Server
- Microsoft Exchange Server
- Microsoft Office
- Multilayer Networking Hardware Components

Skills required but not limited to:

Exceptional problem-solving skills.

He/she must possess excellent interpersonal skills

An abundance of patience and must be extremely organized

Able to juggle multiple projects at once

A deep understanding of common software and systems

Responsibilities to include but not limited to:

Recommend process changes and system solutions to meet business requirements.

Working to install, manage and maintain the site's PC's (manage & maintain images, install and monitor software, and administer upgrades)

Oversight of overall security of the network, management, and monitoring

Provide training and manuals on how to use systems

Gather and document functional requirements.

Identify the root cause analysis of incidents through various analytical techniques.

Help to maintain existing and new website (external)

Must provide service via telephone, email and face-to-face contact.

Ensure that all hardware and software work properly, assembling hardware and installing or deleting software.

Troubleshoots computer equipments, ensuring it runs correctly, and recovers any lost or accidentally deleted data.

Management of 50 workstations and 3 servers.

Management of Plant Floor Data Acquisition Hardware and printers

Coordination of all IT services, projects and activities.